Purchase Order Requisition Automation

Our Purchase Order Requisition (PO Req) automation solution helps increase your PO utilization and greatly enhances the performance of your purchase to pay automation. It's Software as a Service (SaaS) for purchase order management, very simple to use and requires no ERP licenses, software or hardware, or special training. Rules embedded in a web form make it foolproof for non-Finance users and assures adherence to your purchase order process.

PO Req automation provides a simple, common sense user interface to efficiently request, route, approve, audit and process either requisitions or purchase orders. The data from this form is captured and automatically transferred into your ERP or financial system.

This is a great addition to your accounts payable workflow automation capabilities.

PO Req Provides:

- **Ease of use** – Employees submit purchase request information via the internet, even from their mobile devices.
- **A better alternative to your ERP** – Many ERP's require numerous screens to start a purchase order or requisition. Our solution uses one screen, making it quick and easy to use.
- **Cost savings** – You will save money by not using expensive ERP licenses or routing paper to the Purchasing department for data entry.
- **Improved control** – We tailor the web form to present users with only the approved cost centers, accounts, and actions, giving Finance greater control while making it easier for the user.
- **Visibility** – DataServ provides increased visibility into the entire approval process. DataServ can feed data to any system at either the Requisition or the Purchase Order stage so you save data entry costs and reduce duplicate steps.
- **Increased productivity** – The larger the percentage of PO's, the greater the opportunity for "straight through" invoice processing, saving your staff time and your organization money.

Our solution also includes:

- Built-in "best practices" workflow, tailored to your organization
- Integration to your ERP
- One-click access to documents from your ERP or mobile devices
- User training
- And our commitment to make the solution work for you!

Whether you need a Purchase Order system or just a Requisition system in front of your existing PO module – DataServ is the simple, inexpensive answer.

It is a smart approach to generating PO's or Requisitions, thus keeping your costs low and making the process (and the change!) easy for your employees.

For more information call 1-877-700-DATA or visit our website www.DataServ.com.

We know your business is unique. Tailoring is always included with DataServ.

DataServ

P2P Q2C H2R